AGENDA ITEM 15

DATE 03-20-08

Tempe

Minutes of the Community Special Events Task Force Meeting held on January 29, 2008, 1:00pm Library Board Room, 3500 S. Rural Road, Tempe, Arizona

Minutes
Community Special Events Task Force Meeting
January 29, 2008

City Staff Present: Mike McComb (FD), Buck Rogers (PD), Kay Pence (PD), Allyson Roesch (PD), Craig Hayton (Parks), John Brusky (TD), Kay Savard (Tax & License), Jeff Tamulevich (Signs & Use Permits), Karl Stephens (ADA Specialist), Dilanna Willstead (Light Rail), Alicia Stuebner (P&R), Michelle Konnath (P&R), Jodie Garth (P&R).

Guests Present: Nathan Zigler (Home Depot), Ginny Belousek (Unity Walk), Beth Fiorenza (Empty Bowls), Cheryl Wilson (Joni and Friends), Gary DeValder (Joni and Friends), Michelle Kiel (American Heart Association), Zachary Tomlin (ASU Cycling Criterium), Jay Harper (Metro Rail), Ron MacKay (Metro Rail), Henry Miranda (Metro Rail), Sage Grossi (SkirtSports), Bill O'Connor (Kiwanis Nueve).

Meeting convened at 1:03 p.m.
Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

A. Super Bowl Saturday Night @ Tempe Center for the Arts, Saturday, February 2, 2008 (Tempe Center for the Arts): Buck Rogers made a motion to approve this event. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.

B. Super Bowl Saturday Night @ Tempe Beach Park, Saturday, February 2, 2008 (Tempe Beach Park): Buck Rogers made a motion to approve this event. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.

C. Empty Bowls, Friday and Saturday, February 22 & 23, 2008 (6th Street Park and Tempe Library Complex): Kay Savard made a motion to approve this event. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event.

D. C/LLSA Fajita Cook-Off, Sunday, February 24, 2008 (Kiwanis Park Ruben Romero): This event is tabled until February 12.

II. Events for Initial Review

A. Fishing with Friends-The Angler Adventures, Saturday, February 23, 2008 (North Shore Marina): Karl Stephens made a motion to approve this event with the stipulation that insurance requirements are met. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
B. Home Depot Contractor Trade Show, Thursday, February 28, 2008 (130 W. Baseline): Buck Rogers made a motion to approve this event. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event.
C. Skirt Chaser 5K, Friday February 29, 2008 (Tempe Arts Park and 5K route): Mike McComb made a motion to approve this event with the stipulation that insurance requirements are met. It was seconded by Alicia Stuebner It was the consensus of the committee to approve the event with the mentioned stipulation.
D. Heart Walk and One-Mile Stroke Walk, Saturday, March 1, 2008 (Tempe Beach Park and 5K route): Karl Stephens made a motion to approve this event with the stipulation that the insurance requirements were met and a traffic plan was approved. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.
E. Desert Sprints Regatta, Saturday, March 8, 2008 (Tempe Town Lake Marina): Mike McComb made a motion to approve this stipulation with the stipulation that the insurance requirements are met. It was seconded by Karl Stephens. It was the consensus of the committee to approve the event with the mentioned stipulation.
F. Regional Unity Walk, Saturday, February 23, 2008 (Tempe Library Complex): Kay Savard made a motion to approve this event. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event.
G. Catch-A-Wave Car Show, Saturday, March 1, 2008 (1030 E. Baseline Rd.): Mike McComb made a motion to approve this event with the stipulation that an off-duty police agreement was received. It was seconded by Alicia Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.

III. Events Pending Approval of Special Event Liquor Licenses

A. Los Albogados for C/LLSA Fajita Cook-Off, Sunday, February 24, 2008 (Kiwanis Park): This license request is tabled until February 12.
B. Chances for Children for the Skirt Chaser 5K, Friday, February 29, (Tempe Arts Park): Mike McComb made a motion to approve this license with the stipulation that insurance requirements are met. It was seconded by Alicia Stuebner It was the consensus of the committee to approve the event with the mentioned stipulation.
C. Valley of the Sun Waldorf Education Association, Saturday, March 1, 2008 (931 E. Elliot Rd. Suite 101): This license request is tabled.

IV. Events for Post Review

A. Pro-Life Walk up A-Mountain on Jan 18: No problems reported.
B. Walk to D'Feet at Tempe Beach Park on Jan 19: No problems reported.
C. 12-Hours of Pain and Purpose on Jan 19: Park maintenance reported that the clean-up was very well done. No problems reported.
D. Walk 'n Roll Dog Walk on Jan 26: No problems reported.
E. Spyder Demo Event at Diablo Stadium on Jan 26 & 27: No problems reported.

Meeting adjourned at 1:47pm.
The Committee's next meeting is February 12, 2008 at 1:00pm.

Prepared by: Jodie Garth
Reviewed by: Michelle Konnath

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Michelle Konnath
City of Tempe
Special Event Supervisor