



Staff Summary Report

Council Meeting Date: 03-20-2008

Agenda Item Number: _____

SUBJECT: Request approval to utilize a State of Arizona contract with Waxie Sanitary Supply for janitorial supplies and equipment.

DOCUMENT NAME: 20080320fsta13 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (SCC060003-A1-1) Total cost of this contract shall not exceed \$200,000.

PREPARED BY: Tony Allen, Procurement Officer, 480-350-8548

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Glenn Kephart, Public Works Manager, 480-350-8205
Tom Lopez, Facility Services Director, 480-350-8687
Lucy Morales, Senior Management Assistant, 480-350-8224
Tom Beeson, Custodial Services Superintendent, 480-350-2956

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 3271-6425, 3271-6351, 3272-6425, 3272-6351, 3273-6425, 3273-6351, 3274-6425 and 3274-6351.

RECOMMENDATION: Approve the utilization of the contract.

ADDITIONAL INFO: The State of Arizona issued a solicitation and awarded a contract to Waxie Sanitary Supply for janitorial supplies and equipment that has cooperative language allowing other agencies to utilize the contract. Staff recommends approval to utilize the State of Arizona contract for janitorial supplies and equipment that meets the City of Tempe's requirements and is offered at a competitive price.